Board of Civil Authority
Town of Fayston
Robert Vasseur Town Hall
Meeting Minutes July 30, 2026

Present**: Chuck Martel** (Chuck), **Jared Cadwell** (Jared), **Ron Graves,**(Ron),**Cynthia Seckler** (Cynthia), **Peter Forbes** (Peter), and **Madison Vasseur** (Madi).
Board Of Civil Authority (BCA)

1. **Call to Order**
   Chuck called the meeting to order at 10:00 a.m. and asked all present to introduce themselves.

2. **Organization of the Board of Civil Authority for the Year 2026**
   Chuck made a motion to elect Jared Cadwell as Chair. Peter seconded; all in favor, motion passed unanimously.
   Ron made a motion to elect Chuck Martel as Co-Chair. Jared seconded; all in favor, motion passed unanimously.
   Chuck officially turned the meeting over to Jared, the new Board of Civil Authority Chair for the year 2026.

3. **Public Comments:**
   None.
4. **Update Regarding Bake Sale – A Request from the Friends of the Library**
   Madi let the Board know that she had received a request about holding a bake sale on Election Day. She reached out to VLCT to get some guidance on restrictions.
   There are no specific statutes or regulations directly addressing a bake sale at polling places in Vermont. However, several relevant principles and regulations can be inferred to address the issue.

   From VLCT:
   • **Polling Place Accessibility:** Vermont rules require polling places to be accessible to all voters, with clear, unobstructed paths. Any activity, including selling coffee, must not block access or interfere with voting.
   • **Maintaining Order:** Towns can set reasonable rules about activities at polling places to keep elections fair, safe, and orderly. Any activity, including selling coffee, should not disrupt the voting process.
   • **Avoiding the Appearance of Influence:** Vermont law limits activities that could influence voters at polling places. While selling coffee is not considered electioneering, any activity should avoid creating the appearance of favoritism or influencing voters, even unintentionally.

   Madi stated that she just wanted to let everyone know in case they saw someone out and about. She said she loved the idea, but we need to keep it simple and clean and not create

a situation when the intentions are to encourage voters and have a local fundraiser.

5. **VT Primary Election**
   Madi wanted to make it clear that the Primary Election is on August 11, 2026. Early voting is available now. Polls will be open from 7:00 a.m. to 7:00 p.m. here at the Fayston Town Hall.

6. **Election Day Schedule**
   Madi stated that, due to Sarah being away, she asked Patti to help out for the day. The Board gave Madi their availability. She will put together a schedule and send it out via email.

7. **Election Day Officials**
   Madi has an ongoing list of volunteers who have let her know of their availability. She wants to let the BCA members claim their spots first and fill the remaining openings with townspeople.
   Jared made a motion that we move the slate of Election Day Officials to comply with everyone's busy summer schedules. Chuck seconded; all in favor, motion passed unanimously.

8. **Other Business**
   None.
9. **Tabulator Testing**
   Madi had everyone present fill out ballots to test the tabulator.
   We tested multiple ballots in all three parties:
   Republican Party
   Progressive Party
   Democratic Party
   Testing included overvotes, undervotes, and write-ins to ensure that the tabulator is election-ready. The Board reviewed the test tape and zeroed out the tabulator before shutting it down.

10. **Adjourn**
    Chuck made a motion to adjourn. Jared seconded; all in favor, motion passed unanimously.
    The meeting ended at 10:33 a.m.

Respectfully submitted by,
Madison Vasseur

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Approved: Jared Cadwell