

Town of Fayston, Vermont ♦ Development Review Board Application

Fayston Town Office ♦ 866 North Fayston Road ♦ North Fayston, VT 05660

Zoning and Planning Administrator: 802-496-2454 ext. 4 ♦ Town Clerk: 802-496-2454 ext. 1

Property owner(s) _____ Phone: _____ Email: _____

Property owner's mailing address _____

Applicant _____ Phone: _____ Email: _____

Applicant's mailing address _____

Physical location of property (911 address) _____

Parcel ID number _____

Proposed development or conditional use requested:

<p>Check one:</p> <p><input type="checkbox"/> Residential</p> <p><input type="checkbox"/> Commercial</p> <p><input type="checkbox"/> Other: _____</p>	<p>Check all that apply:</p> <table><tr><td><input type="checkbox"/> Setback waiver</td><td><input type="checkbox"/> Ski area operation</td></tr><tr><td><input type="checkbox"/> Variance</td><td><input type="checkbox"/> Sign</td></tr><tr><td><input type="checkbox"/> Stream setback waiver</td><td><input type="checkbox"/> Change to a non-complying structure or non-conforming use</td></tr><tr><td><input type="checkbox"/> Accessory apartment</td><td><input type="checkbox"/> Other conditional use: _____</td></tr><tr><td><input type="checkbox"/> Home occupation</td><td>_____</td></tr><tr><td><input type="checkbox"/> Appeal to board decision</td><td>_____</td></tr></table>	<input type="checkbox"/> Setback waiver	<input type="checkbox"/> Ski area operation	<input type="checkbox"/> Variance	<input type="checkbox"/> Sign	<input type="checkbox"/> Stream setback waiver	<input type="checkbox"/> Change to a non-complying structure or non-conforming use	<input type="checkbox"/> Accessory apartment	<input type="checkbox"/> Other conditional use: _____	<input type="checkbox"/> Home occupation	_____	<input type="checkbox"/> Appeal to board decision	_____
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Describe the type of structure involved in this application: _____

Is the structure involved in this application new or existing: _____

Describe the proposed use of the structure: _____

Lot size: _____ acres Number of building(s) presently on site: _____

Square footage of proposed use: _____

Please include the materials listed on the back of this form with this application.

I hereby represent, that to the best of my knowledge, the information provided in this application is true and correct.

Owner's signature (required)

Date

Applicant's signature

Date

Office use only

Permit number _____

Action :

Date received _____

Approved

Date _____

Date permit is valid _____

Fee paid _____

Denied

Date _____

Date permit expires _____

Zoning district _____

Referred to DRB

Date _____

Applicable ordinance sections :

Related applications _____

Date of DRB hearing _____

Date of Notice of Decision _____

Notes :

Zoning Administrator's signature _____

State and federal permits may also be required for your land development. It is your responsibility to contact state agencies to determine the required permit(s), and apply for them prior to construction. Contact the State Permitting Specialist for the Fayston area at 802-476-0195

Town of Fayston, Vermont ♦ Development Review Board Application Permit Form Instructions

A Development Review Board (DRB) Application is required for all conditional uses, variances, and all other land development and uses stipulated in the *Fayston Zoning Ordinance* that require such review. In addition, a DRB form should be filled out for appeals of decisions of the Zoning Administrator. A Zoning Permit also is required for all DRB Applications except appeals of decisions of the Zoning Administrator. For more information, contact the Zoning and Planning Administrator, at 802-496-2454 ext. 4.

Fayston requires permits for the construction of buildings, septic systems, driveways off town roads, and the subdivision of land. State and federal permits also are required for some types of land development; for more information, contact the state permit specialist at 802-476-0195. Copies of all Fayston permit application forms, and the *Fayston Zoning Ordinance*, *Fayston Wastewater Ordinance*, *Fayston Subdivision Regulations*, and *Fayston Town Plan* are available by mail or at the Town Office during regular business hours from 9:00 to 3:30, Monday through Friday.

To fill out this form, please answer all of the questions on the reverse side of this application. Fill out a Zoning Permit application in addition to this form and submit the forms together. In addition, please include a written description of your project, addressing the relevant criteria for your project listed in the *Fayston Zoning Ordinance*. The relevant sections of the Ordinance for different types of projects are listed below.

Variance:	Section 9.6
Non-conforming use or non-complying structure:	Section 3.8
Home occupation:	Section 4.5
Conditional use*:	Section 5.1
Use within a flood plain:	Section 5.6 (C) 3
Stream setback waiver, stream alteration or impoundment, or wetland alteration:	Section 3.13 (A) – (G)
Sand and gravel operation	Section 4.10
Sign:	Section 3.10
Public utility structure:	Section 4.12
Setback waiver:	Section 3.6
Pond that impounds water:	Section 4.11
Accessory Dwelling:	Section 4.1
Commercial wood processing and storage:	Section 4.18

*The conditional uses for each zoning district vary, but they include accessory apartments, home occupations, and many other structures and uses. See section 4.3 of the Ordinance for a list of the application requirements for conditional uses in each zoning district.

Return this application, a Zoning Application, and the materials listed in Article 5, Section 5.2 (A) – (C) of the Fayston Land Use Regulations, and the permit fee to the Town Office at the address listed above. The Zoning Administrator will contact you to arrange a date for the Development Review Board hearing.

The DRB review process. The Development Review Board holds hearings at the Town Office or at the site of the applicant's project. All DRB hearings are noticed in the *Valley Reporter*, and the public is invited to provide input. At the hearing, the DRB reviews the project with respect to the applicable sections of the *Fayston Zoning Ordinance*. To approve the project, the DRB must find that the project meets the criteria of all the applicable sections of the Ordinance. If more information is required, the DRB may continue the hearing on another date. Often at the public hearing (or within 45 days of the close of the public hearing), the DRB votes to approve or deny the project. A written notice of decision is prepared, is reviewed and approved by the DRB, and is signed by the DRB chair. There is a period of 30 days after the date of the written decision in which interested parties may appeal the DRB decision.