

Town of Fayston, Vermont ♦ Certificate of Occupancy

Fayston Town Office ♦ 866 North Fayston Road ♦ North Fayston, VT 05660

Zoning and Planning Administrator: 802-496-2454 ext. 4 ♦ Town Clerk: 802-496-2454

Property owner(s) _____ Phone: _____ Email: _____

Property owner's mailing address _____

Applicant _____ Phone: _____ Email: _____

Applicant's mailing address _____

Physical location of property (911 address) _____

Parcel ID number _____

Which past permit are you requesting a Certificate of Occupancy for? List the permit number.

Has a Residential/Commercial Building Energy Standards Certificate of compliance been filed in the Fayston land records (not required for decks, sheds or garages)?

If minor changes to the original plan were made when the building was constructed, please include a description and map showing the correct "as-built" structure. This information will be attached as an amendment to your original Zoning Permit.

I certify that the construction done on the above listed permit is in conformance with the plans submitted to obtain the above listed permit and complies with all applicable provisions of town and state regulations. I hereby represent, that to the best of my knowledge, the information provided in this application is true and correct.

Owner's signature (required)

Date

Applicant's signature

Date

Office use only

Permit number _____

Action:

Date received _____

Approved

Date _____ Date permit is valid _____

Fee paid _____

Denied

Date _____

Zoning district _____

Referred to: _____ Date _____

Related applications: _____

Notes and conditions:

Zoning Administrator's or Wastewater Officer's signature _____

Town of Fayston, Vermont ♦ Certificate of Occupancy Permit Form Instructions

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Certificates of Occupancy are required prior to the use or occupancy of land, structures, or part thereof, for which a zoning permit has been issued. Certificates of Occupancy verify that the structure was built according to the plans submitted with the Zoning Permit application. For more information, contact the Zoning and Planning Administrator, at 802-496-2454 ext. 4.

Fayston also requires permits for the construction of buildings, septic systems, driveways off town roads, and the subdivision of land. State and federal permits also are required for some types of land development; for more information, contact the state permit specialist at 802-479-0195. Copies of all Fayston permit application forms, and the *Fayston Zoning Ordinance*, *Fayston Wastewater Ordinance*, *Fayston Subdivision Regulations*, and *Fayston Town Plan* are available by mail or at the Town Office during regular business hours from 9:00 to 3:30, Monday through Friday.

To fill out this form, please answer the questions on the reverse side of this application. If minor changes to the original plan were made when the building was constructed, please include a description and map showing the correct “as-built” structure. This information will be attached as an amendment to your original Zoning Permit.

Return this application, the materials listed above, and the permit fee to the Town Office at the address listed above. If the Zoning and Planning Administrator finds that your application is complete and that it conforms with the *Fayston Zoning Ordinance*, you will be issued your permit by mail.