

MINUTES FOR SELECT BOARD MEETING
Tuesday, June 22, 2021

Attendees

Select Board Members: Jared Cadwell (Jared), Chuck Martel (Chuck), Mike Jordan (Mike)

SB Assistant/Town Clerk: Patti Lewis (Patti)

Road Foreman: Stuart Hallstrom (Stuart)

Minute Taker: Betsy Carter (Betsy)

Guests: Ben Allen (MRVTV)

1. Meeting called to order at 5:01

2. Approve Select board Minutes of June 8, 2021

a. *Motion to approve minutes from June 8, 2021 by Chuck, seconded by Mike. No further edits or discussion. All in favor, none opposed. Minutes are approved.*

3. Road Foreman Update

- a. No culvert replacements have started. Ditching has started on Dunbar Hill Road.
- b. Milling on North Fayston Road to begin Monday June 28. Signed paving grant agreement from state and town, however grant states that work will begin July 1. Patti and JB to continue to pursue official answer from the state on approval to start. Stuart made the point that Monday is only three days early and that the town portion of the project is going to well exceed the expenses for those three days so even if the grant would not cover work prior to July 1, the towns portion would cover that.
- c. Dunbar Hill Road – some erosion/damage from storms night of 6/21. One driveway continues to wash out into the town road.
- d. Center Fayston Road – logging activity damaging town road and logging within 50’ of established stream.

4. Boyce Hill Town Forest Discussion

- a. Erosion of parking lot. Stuart is aware.
- b. Last public meeting topics:
 - i. Traffic, speed, and dust control.
 1. Traffic is out of Select Board control
 2. Can calcium chloride be used to keep dust down? 30% Chloride/70% water solution can be used. Town has spread chloride once this year due to resident request.
 3. Speed. Currently there are no speed limit signs and the town speed limit is 35 mph. Do we have any signs available? Will people respect speed limit signs? Neighbors may also put out signs on their own.
 - ii. Porta potties: holding off until committee can determine best solution, but no immediate action.
 - iii. Water testing liability: are there any town liabilities if we do test the water? Currently there is a sign that states “swim at your own risk.” Patti to check with liability insurance to see what town liability is.
 - iv. RFP for consultant to write long-term management plan.
 - v. Mowing: mowing from parking lot to pond and select paths for the summer.

5. Roads Grants-In-Aid Program Letter of Intent (Due by 6/25/21)

- a. LOI needs to be submitted to put town in the pipeline for a grant application for 2022
- b. Tentatively looking at culvert on Randell Road for grant application.

6. Paving Grant – Ratify John Weir as Signer

a. *Motion to ratify JB Weir for signature by Chuck, seconded by Mike. Motion approved.*

7. Covid Protocol Update

- a. What would change the COVID protocol going forward? What else would be relaxed?

- i. Town meeting room rental – decision to not rent given the vaccination status of visitors of rental. Decision is to wait and see and not rent in the interim. Town receives about \$4k per year in rental revenue, but not at the expense of employees, residents or others getting sick. Also need to take into consideration where to store and protect the new AV equipment.
 - ii. Mask mandate is removed as well as the employee testing due to latest state mandate.
 - iii. Continue to operate office under current procedures (masks for visitors to office).
 - b. *Motion to approve updated Post-state of Emergency Operations protocol by Jared, seconded by Chuck. All in favor, none opposed.*
- 8. Technology re: Zoom Meetings Update**
 - a. Owl AV technology installed and being used tonight. It's a 360-degree camera and picks up anyone speaking in the room.
 - b. TV arriving later this week.
- 9. PACIF Property Insurance Decision**
 - a. Patti has been corresponding with the PACIF rep.
 - b. The valuations of the garage and the town office are very different. Discussion was to increase the insurance of town garage. There is full replacement cost of the town office and less on the town garage.
 - c. Analysis by Mike indicates that town should keep insurance on garage at current level. If the town increases the coverage for the garage the premium would increase about \$2k annually. Given that garage may be replaced in the next 5-7 years, town would be paying \$14k over the next several years for something that will be replaced. The risk of something happening is low as this is a steel building.
- 10. Volunteer Waiver Form Review**
 - a. The conservation commission was concerned with volunteers doing work on town property. The town does have a form; however, it has not been enforced.
 - b. Should Jared be asking PACIF about this? What are other towns doing? When insurance review is conducted, we are never asked for volunteer waivers.
 - c. Discussion with Boyce Hill Town Forest Committee has been regarding the need to have waivers for specific instances. However, should the town be choosing/determining who needs to sign a waiver? If the waiver is to be used, all volunteers should need to sign.
 - d. Jared to ask PACIF during meeting on Friday morning and inquire with other members from around the state.
- 11. Washington Electric Permit for Pole on Kew Vasseur Road**
 - a. Permit request for service to the Colicchio Residence.
 - b. All Select Board members to sign.
- 12. DRB Vacancy**
 - a. Lindsey Browning needs to step down but will continue to be the town agent.
 - b. One candidate has been identified and will send cover letter and resume to select board.
 - c. Patti to post DRB vacancy on town website along with town conservation commission vacancies.
- 13. Read Mail and Sign Warrant**
 - a. Select Board members to sign warrant.
- 14. Other Business:**
 - a. Steve Lindsay Access Permit for access to his property above town gravel pit. Select Board members to sign.
- 15. *Motion to adjourn at by Chuck, seconded by Mike. All in favor, none opposed. Meeting adjourned at 5:53pm.***

Dates of Interest:

July 5, 2021 Holiday For Town Employees

July 13, 2021 Next Select Board Meeting 5 p.m.

Respectfully submitted,
Betsy Carter

Approved: Jared Cadwell