

**Minutes of Board of Abatement Meeting  
Wednesday November 2, 2016**

Board of Abatement Present:

Jared Cadwell (Jared), Ed Read (Ed), Chuck Martel (Chuck), Lisa Koitzsch (Lisa), Tom Bisbee (Tom), Gussie Graves (Gussie), Patti Lewis (Patti) and Rick Rayfield (Rick). (Board)

Guests Present:

Stellan and Jane Wollmar (Stellan and/or Jane) – Parcel ID#03-117

9:00 a.m. – Jared called the meeting to order, noting there was a quorum, and that the purpose of the meeting was to hear from the Wollmars regarding their abatement request. He swore in the Wollmars, asked the Board if there were any conflicts of interest, and asked if the Wollmars had received and understood the rules of procedure. They had and had no questions.

Stellan explained that they were out of state during the tax filing time and did not have the tax booklet with forms. He went onto the Vermont.gov website and downloaded, printed, and sent in the 2015 tax forms at the end of March. They returned to Vermont in late April/early May. On May 9<sup>th</sup> they received a letter from the Vt. Dept. of Taxes (which he shared with the Board) telling him he had filed the wrong HS-122 form in that he had used the 2015 form vs. 2016. All other information was correct on the form. He called the tax department to get the proper form and was told that he would likely get a \$15.00 penalty for now being late in filing. When the new tax bill came to him it had an 8% penalty (\$495.25) assessed against him, not the \$15 as explained previously.

The Board asked a few questions, thanked the Wollmars for attending, and explained a written decision would be forthcoming within 30 days.

9:21 – the Board went in to deliberative session.

9:35 – the Board came out of deliberative session.

Ed made a motion to remove the \$495.25, 8% penalty, assessed for late filing of the 2016 HS-122 form for Stellan and Jane Wollmar. Lisa seconded.

The reasoning from the Board was that the Wollmars filed their HS-122 in March (on time), and believed they had the correct form from the Vt. Tax Department website. The letter from the State showed correct information, just on the wrong form.

No further discussion, all in favor, motion carried.

2. The Board then reviewed their new Rules of Procedure. In a response to a question from Jared, Lisa reviewed the recent changes made to the document, which included adding the recording of minutes and changing the wording from “select persons” to “Select Board members”.

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Rick made a motion to approve as amended. Ed seconded, no further discussion, all in favor, motion carried.

Meeting adjourned at 9:40 a.m.

Respectfully Submitted:  
Patti Lewis and Lisa Koitzsch