

**Boyce Hill Town Forest Steering Committee**

**Draft AGENDA**

**February 17, 2021**

**Zoom Info: <https://us02web.zoom.us/j/86274423148?pwd=VWk0cG4vajZrdXRQaGV5QTFOK1Axdz09>**

**Meeting ID: 862 7442 3148**

**Passcode: 307281**

1. Approve Minutes from February 3, 2021 meeting
2. Public Input
3. Goals for today's meeting
4. Apple Tree Pruning Workshop Debrief
5. Select Board Meeting 2/23/21 – BHTF Update for Town Meeting
6. Sub-Team Updates
  - a. Public Survey (Pete, Sally)
  - b. Public Comments Summary (Sally, Lisa)
  - c. Public Education/Visioning Workshops (Corrie, Karrie, Woody)
  - d. Steering Committee Visioning (Lisa, Chuck)
  - e. Base Maps/Interactive Maps (Corrie, Lisa, Caitlin)
  - f. Stewardship Projects (Woody)
  - g. Special Use Permits (Woody, Lisa, Chuck)

7. Current Task List Review

**All:**

- Think about what Brad Long should do with the kettle: hold on to it, give it to historical society, etc. – let him know asap. Also, decide if we want to give him permission to pursue other artifacts.
- Provide feedback to Sally and Pete re: Survey Monkey draft public survey.
- Provide comments and thoughtful inspirations to SC Vision Statement before next meeting.
- SC encouraged to add information about interactions with members of the public with specific requests/comments/issues to the spreadsheet Sally developed.
- SC is encouraged to review the spreadsheet with community profile metrics before the next meeting.
- Give Woody and Lisa any names and contact information of people willing to help with property maintenance.
- Consider wording/symbols for a new temporary sign for main gate.

**Caitlin:**

- Review/Edit base maps with Lisa and Corrie.
- Reach out to Ethan Tapper to see if he would be willing to lead a workshop on Land Use.

**Chuck:**

- Represent Steering Committee on Special Use discussion at Select Board meeting on 2/9/21.
- Review SC input and edits to the SC Vision/Mission Statements.

**Corrie:**

- Facilitate technology training for SC members (with Karrie).
- Review/edit base maps with Lisa and Caitlin.

- Work with Karrie and Woody on public visioning workshop ideas including outlining topics, speakers, format, dates, etc.
- Present update on behalf of SC (with Lisa) at Town Information Meeting 2/23/21.
- Work with Woody to draft a message for the listserv re: current maintenance/stewardship projects on the property.

**Karrie:**

- Work with Corrie and Woody on public visioning workshop ideas including outlining topics, speakers, format, dates, etc.
- Look into possibility of NFCT hosting a story map.
- Facilitate technology training for SC members (with Corrie).

**Liza**

- Contact Mariah of Sinuosity re: software used for public input on Scrag Forest presentation.
- Begin working with Lisa on a possible grant from VNRC.

**Lisa:**

- Take minutes for Steering Committee meetings and post to Town website.
- Send Final Draft of Special Use document to Select Board.
- Ask Patti Lewis what procurement policy is for the Town. Is there an amount where we need to request quotes or an RFP?
- Attend next Select Board meeting to discuss special use permit document and to ask permission to send doc to Town legal counsel.
- Begin working with Liza on a possible grant from VNRC.
- Review base maps with Caitlin and Corrie.
- Continue working with Sally on public comments record. Incorporate comments from 2020 Town Meeting into this spreadsheet.
- Review SC comments on Community Profile spreadsheet and begin filling in information.
- Review SC input and edits to the SC Vision/Mission Statements.
- Fill out spreadsheet with volunteer contact information.
- Present update on behalf of SC (with Corrie) at Town Information Meeting 2/23/21.
- Send Pete previous BHTF updates.

**Pete:**

- Develop agenda for February 17, 2021 meeting by 2/13/21.
- Put the public survey into Survey Monkey format for feedback from SC.
- Develop an announcement and be the contact person for Apple Tree Pruning Workshop on 2/13/21.

**Sally:**

- Continue working with Lisa on public comments record. Incorporate comments from 2020 Town Meeting into this spreadsheet.
- Review SC comments on Community Profile spreadsheet and begin filling in information.
- Continue work on the public survey (with Pete).

**Woody:**

- Try to attend Select Board meeting on 2/9 to discuss Special Use Permit document
- Work with Karrie and Corrie on public visioning workshop ideas including outlining topics, speakers, format, dates, etc.
- Develop a list of possible stewardship projects and copy to Google Drive (Lisa will help).

- Try to fix damaged sign on gate that snowplow damaged.
  - Work with Corrie to draft a message for the listserv re: current maintenance/stewardship projects on the property.
8. New Business
- Ski jump – liability issue?
  - Thank you letter to Vermont Community Foundation

**NEXT MEETING: Wednesday, March 3, 2021 at 7:00 PM**

**Zoom Meeting Information for this week:**

Topic: BHTF SC Meeting

Time: Feb 17, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86274423148?pwd=VWk0cG4vajZrdXRQaGV5QTFOK1Axdz09>

Meeting ID: 862 7442 3148

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