

Boyce Hill Town Forest Steering Committee

AGENDA

February 3, 2021

1. Approve Minutes from January 6, 2021 meeting
2. Public Input
3. Agree on goals for today's meeting
4. Sub-Team Updates
 - a. Final Commercial Permitting Policy and Application (Woody)
 - b. Public Survey (Pete, Sally)
 - c. Public Comments Summary (Sally, Lisa)
 - d. Public Education/Visioning Workshops (Corrie, Karrie, Caitlin, Woody)
 - Plan
 - Facilitation
 - IT Moderation
 - Story map (Ethan Tapper)
 - e. Steering Committee Visioning (Lisa, Chuck)
 - f. Base Maps (Corrie, Lisa, Caitlin)
 - g. Stewardship Projects (Woody)
 - h. Budget Update (Chuck)
5. Current Task List Review

Pete:

- Develop agenda for February 3, 2021 meeting.
- Continue working with Sally on the public survey document and incorporate SC comments.
- Contact the person regarding apple tree pruning and the possibility of holding a public education event.

Corrie:

- Facilitate technology training for SC members before next meeting (with Karrie).
- Create/Review base maps with Lisa and Caitlin.
- Work with Karrie and Woody on public visioning workshop ideas and determine # of workshops and content.
- Work with Woody to draft a message for the listserv re: current maintenance/stewardship projects on the property.

Lisa:

- Continue to take minutes for the next few meetings.
- Work with Chuck and Woody on finalizing special use permitting process.
- Create/Review maps with Caitlin and Corrie.
- Continue working with Sally on public comments record.
- Help Sally with Community Profile spreadsheet and seek input from SC on the different metrics.
- Work with Chuck on Steering Committee vision/mission.

- Help Woody create a spreadsheet with volunteer contact information.

Caitlin:

- Create/Review base maps with Lisa and Corrie.
- Follow-up with Ethan Tapper re: story map process and how he handled hosting.
- Get an update on status of Washington Country Forester.

Woody:

- Work with Chuck and Lisa on finalizing special use permitting process.
- Work with Corrie and Karrie on public visioning workshop ideas and determine # of workshops and content.
- Develop a list of possible stewardship projects and copy to Google Drive (Lisa will help).
- Develop a list of potential volunteers and copy to Google Drive (Lisa will help).
- Try to fix damaged sign on gate that snowplow damaged.
- Work with Corrie to draft a message for the listserv re: current maintenance/stewardship projects on the property.

Sally:

- Continue working with Lisa on public comments record.
- Develop Community Profile spreadsheet and seek SC input.
- Continue work on a public survey (with Pete) and incorporate SC comments.

Karrie:

- Look into possibility of NFCT hosting a story map.
- Facilitate technology training for SC members before next meeting (with Corrie).
- Work with Corrie and Woody on public visioning workshop ideas and determine # of workshops and content.
- Briefly summarize conversation with neighboring landowner and share with SC.

Chuck:

- Continue coordinating with the SB on budget and report back to SC once it is finalized.
- Work with Chuck and Lisa on finalizing special use permitting process.
- Work with Lisa on Steering Committee Vision/Mission.

All:

- Think about what Brad Long should do with the kettle: hold on to it, give it to historical society, etc. – let him know after next meeting.
- Review the Special Use Permitting document from Woody – in particular, respond/comment on his questions/suggestions within the document. Comments due January 13th, 2021.
- Provide feedback to Sally and Pete re: draft public survey.
- Provide feedback to Sally and Lisa re: Community Profile spreadsheet.
- Give Woody any names and contact information of people willing to help with property maintenance.
- Consider wording/symbols for a new temporary sign for main gate.

- Try to keep emails limited to one subject. Don't forget to copy FCC and BHTF emails.
- Reach out to Corrie and Karrie with any help needed re: technology.

6. New Business

- Steering Committee Terms (Lisa)
- BHTF Name (Pete)
- Selectboard Meeting
- Town Meeting Update

7.

NEXT MEETING: Wednesday, February 17, 2021 at 7:00 PM

ZOOM MEETING INFORMATION

Town of Fayston is inviting you to a scheduled Zoom meeting.

Topic: BHTF SC

Time: Feb 3, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89302218331?pwd=Ti9CQURzazFRdFVqSng4Ukw5R1l0Zz09>

Meeting ID: 893 0221 8331

Passcode: 835181

Dial by your location

+1 929 436 2866 US (New York)

Meeting ID: 893 0221 8331

Passcode: 835181