

**Fayston Select Board  
Via Zoom Teleconference  
Meeting Minutes  
June 9, 2020**

Select Board Members: Jared Cadwell (Jared), Chuck Martel (Chuck), and Mike Jordan (Mike J.)

Select Board Assistant: Patti Lewis (Patti)

Minutes Recorder: Lisa Koitzsch (Lisa)

Emergency Management Coordinator: Craig Snell (Craig)

Jared called the meeting to order at 5:00 p.m.

1. Chuck made a motion to approve the minutes of May 26, 2020 and Mike J. seconded. In reference to the updated Employee Handbook, Jared asked if the SB had adequately addressed the issue of overtime. He recommended adding the word “hours” after the second mention of forty. The new language should read: “Forty hours is calculated as time worked, overtime is not calculated on time over forty hours which includes sick, holiday or vacation days.” There was no further discussion, all in favor, the motion was approved.
2. Craig Snell – LEMP Renewal
  - The Town’s Local Emergency Management Plan is up for renewal. The only change from last year is the Fire Department Chief’s name and contact information. All other data remains the same. Chuck and Mike J. gave Jared permission to sign the LEMP renewal on behalf of the Town of Fayston.
  - Craig reported that businesses are slowly starting to re-open as the State relaxes some of the COVID-19 requirements.
3. Fund Balance/Expenses
  - The Town’s auditors, Fothergill Segale & Valley, reported the Fund Balance at the end of 2019 was significantly higher than originally projected. The Balance amount has been corrected to \$91,542 from a projected \$15,000.
  - Patti presented information on expected expenses going forward this calendar year in anticipation of potentially borrowing money to cover any shortfalls in early September.
  - Chuck noted the auditors recommended the Town keep some money in the Fund Balance and not use all of it to offset taxes. Mike J. cautioned against making a premature decision on how much money to leave in the Fund Balance and suggested waiting until the State Education Tax rate is set, sometime around August 1<sup>st</sup>, and the SB meets again to review the budget. **The SB will meet Thursday, June 18<sup>th</sup> at 1:00 p.m. at the Town Office.**
  - Jared asked Patti why the Town did not receive the final numbers from the auditors until recently. Patti replied this was the first year this has happened and it was due to miscommunication between the auditors and the state education department.
4. Education Tax Rate/Billing/Due Date

The State Education Tax Rate will probably not be set until August 1<sup>st</sup> or so. Patti told the SB she could send out property tax bills two weeks after the rate is set. The property tax due dates will still be within 30 days of receipt of the tax bill with November 1 as the cut-off date for penalty and interest charges.

## 5. Town Spring Rights

### North Fayston Road Spring

This is a roadside spring used and appreciated by many Fayston residents. The spring is deeded to the Town of Fayston, which has the first right to the spring. It is also deeded to a couple of adjoining landowners with overflow rights to the spring. The Town spring is the first one in line and it overflows through a pipe to Don Byrd's spring, and then to the Viens camp. The latter has some surface spring water that is intruding into it. Mike Quenneville (Mike Q.) cleaned the spring out on Sunday and it was running full force. As of June 9, there is adequate water pressure and water flow.

**ACTION ITEM:** Mike J. or Chuck will meet with Don Byrd to discuss any concerns he has about the spring.

### Sharpshooter Road Spring

This spring is located at the top of Sharpshooter Road near the old Sassi Camp and the Town Gravel Pit and was recently disconnected. The SB and Mike Q. walked to the source located on land owned by Steve Lindsay (Steve). The SB recommends the line be reconnected and run to a different outlet point at the west side of the main entrance to the gravel pit. This new location has more room for parking, is somewhat shaded, and might allay Steve's concerns about people trespassing on his land. Jared suggested the Town Road Crew could reconnect the spring or could assist Steve in doing it. There was discussion of installing a simple trough to catch the water and disperse it with limited flow. Mike J. suggested installing a valve on the outlet so that the discharge from the trough would not cause erosion to Sharpshooter Road. Jared suggested the Road Crew could work on this by the end of the month.

**ACTION ITEMS:** 1) Chuck will call Steve Lindsay 2): The Road Crew will run the line down to the main entrance of the gravel pit in consultation with Mike Q. and the SB to make sure it fits requirements. Mike J. will be the point person for the SB on the project. 3) Patti will email deed language on Sassi Camp spring to the SB.

## 6. Boyce Hill Town Forest Pond Use

- Several people have voiced concern that the dock was removed from the pond. When a risk assessment representative visited the property last year, he recommended that the Town discourage or ban swimming due to insurance liability. The SB decided to let people swim at their own risk but felt that putting the dock in the water would encourage people to swim. The dock was removed and will be kept at the Town Office until further decisions are made. Chuck noted that there will be time during the long-term management planning process for more discussion but for the interim, the SB needs to be cautious about liability.
- With the road upgrade and parking lot creation, the SB anticipates increased use of the pond.
- The Town has committed some mowing time with Mike Q. and the side arm mower to mow to the top of the property. Sugarbush has offered an equipment swap and Jared said he would like to take advantage of the offer. Lisa reported that she will be meeting with people concerned about mowing in the next two weeks. The FCC will aim to make a recommendation to the SB at their next meeting.
- Jared told Lisa he wants to keep the management planning process moving forward.

7. VLCT Resolution re: Federal Emergency Aid

This is a Vermont League of Cities and Towns initiative that was created due to local governments getting minimal aid during the COVID-19 crisis. This resolution is intended to put pressure on the Vermont Congressional Delegation to keep municipal governments in mind regarding emergency aid.

Chuck moved to allow the SB to sign the resolution as presented. Mike J. seconded, no further discussion, all in favor and the motion was approved.

8. Other Business:

- Jared moved to approve the Warrant dated May 27 – June 9, 2020. Chuck seconded, no further discussion, all in favor, motion was approved.
- On Wednesday, June 17<sup>th</sup> at 6:30 pm, the Fayston SB will meet with the Waitsfield SB and the Waitsfield/Fayston Fire Department.
- Mike J. and Chuck gave Jared permission to sign an Excess Weight Permit for Chris Viens.

At 5:56 p.m. Chuck made a motion to adjourn the SB meeting. Mike J. seconded, no further discussion, all in favor, motion approved.

The next SB meeting is **June 23, 2020 at 5:00 p.m.** via ZOOM Teleconference.

Respectfully submitted,

Lisa O. Koitzsch

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Approved: Jared Cadwell