

Select Board Meeting Minutes
March 24, 2020

Select Board (SB) Members: Jared Cadwell (Jared); via phone: Chuck Martel (Chuck) and Michael Jordan (Mike)

Select Board Assistant: Patti Lewis (Patti)

Minutes Recorder: JB Weir (JB)

Guests: Doug Berlan (MRV TV); via phone Craig Snell (Craig), Rick Rayfield (Rick R), Lisa Loomis (Lisa), Rick Swanson (Rick S), and Don Simonini (Don)

1. Minutes: Chuck made a motion to approve Selectboard (SB) minutes of February 25, 2020. Mike seconded, no further discussion, all in favor, motion carried.
2. Organization of Selectboard: Mike moved to appoint Jared as Chair of the SB. Chuck seconded, no further discussion, all in favor, motion carried.
3. Emergency Management – Craig Snell: Craig was present as Emergency Management Coordinator. Craig provided an update on the Coronavirus numbers in the State as of 1:00 p.m. – 95 positive cases, with three in Washington County. Craig was unaware of any in the Valley. Craig noted that Fayston is a part of an incident command unit out of Waitsfield headed by its Emergency Management Coordinator, Fred Messer. The command unit – the Mad River Valley Emergency Response Team - is comprised of officials from Waitsfield, Fayston, Warren, and Moretown. There are currently about 246 volunteers who have signed up to help with various entities. JB added that he has been on various conference calls with the State Department of Health as well as the CDC and Department of Homeland Security. Jared introduced Rick Swanson as the new Service Officer. Rick would like to be included via teleconference at the meetings of the command unit. Jared believes the meetings of the emergency response team will be conducted via teleconference from now on.
4. Town Meeting Review (Rick Rayfield): Jared asked Rick R what he thought of Town Meeting. Rick R thought it went well for the most part and that the SB did a great job. Rick R did think the discussion in the last article “Other Business” got a bit out of hand. In the future, Rick R would like to know the topic to be raised and discussed under that article ahead of time. Jared supports the idea of getting specific subjects identified in advance of the beginning of the meeting. Jared added that, come the last article, the remaining residents are more weary and paying less attention and that the discussion can be less productive. Jared asked whether Rick R had any suggestions on how to have a more productive discussion at this point. Rick R reiterated that knowing the subject matter ahead of time would go a long way in that regard. Rick R added that it would also help to get someone’s motion in writing. Jared asked Rick S if he had any insight. Rick S believes it would be a good idea to have participants write down their name and the topic they would like to discuss as soon as they walk in the door. That way Rick R will be more prepared come discussion. Rick S also mentioned time limits for each speaker, maybe 2-3 minutes. Thirdly, Rick S suggested that any amendments to motions be written down and in front of the moderator before discussed and voted upon. To this end, Rick S

suggested the use of a projector so that participants can clearly understand what the amendment is. Jared believes Rick R can provide more directive as the moderator to get people to be more concise, avoiding getting into the weeds of amending an amendment. Jared strongly discourages going down those avenues of amending amendments and would like to see Rick as moderator get the discussion back on topic. Mike added the SB could do better in defining specific articles that are more important to the public. Mike believes we could think about putting certain topics, e.g. the school redistricting, into its own article to be discussed earlier on in the meeting. Rick R supported Mike's suggestion. Rick R added that maybe there could be an article which was devoted to a school board report and that a motion followed by discussion as to redistricting issues or the like could occur there. Chuck added, however, that the very nature of the "Other Business" article is for participants to talk about whatever they want. Jared strongly believes that the state representatives should be kept to a strict time limit.

5. Approve Town Meeting Minutes 3/3/2020: Jared noted that Patti has corrected one minor edit under the Boyce Hill property discussion ("Town Plan" not "Town Report Plan"). No other revisions were necessary. Chuck moved to approve the Town Meeting minutes of March 3^d. Mike seconded, no further discussion, all in favor, motion carried.
6. Certification of Compliance of Town Road & Bridge Standards (Ratify previous signing 3/5/2020): This document has already been signed and the SB merely needed to ratify the signing. Mike moved to ratify the signing. Chuck seconded, no further discussion, all in favor, motion carried
7. Annual Financial Plan: Patti had prepared the document and worksheet for the annual financial plan for town highways. Chuck moved to approve the 2020 Annual Financial Plan for town highways. Mike seconded, no further discussion, all in favor, motion carried.
8. Annual Planning Report re: General Road Permit: The document asked if the Town has completed the road erosion inventory. This was done in September of 2018. The report asked for contacts (Jared and Patti). Chuck moved to approve the General Road Permit annual report. Mike seconded, no further discussion, all in favor, motion carried.
9. Dog License Extension to May 1: Many towns are doing this to avoid people coming into the office. Patti has put out the current protocol having people mail them in. There is, however, a \$2 late fee (\$4.00 if not spayed or neutered) for not getting the license by April 1. So in essence the SB would be waiving the \$2-4 late fee. The need is to extend the dog license requirement now before the late fee applies. Chuck moved to extend without penalty dog licenses to May 1, 2020. Mike seconded, no further discussion, all in favor, motion carried.
10. Form 8283 for Castegren (Ratify signing on 3/5/2020): Mike moved to ratify the signing of Form 8283 for Castegren. Chuck seconded, no further discussion, all in favor, motion carried.
11. Town Officer Appointments: These are for the officers whose terms are up in 2020, and for those positions in which the current officer desires to continue their tenure or positions which are now vacant. Chuck moved to approve the reappointment of– Stuart Hallstrom as Road

Foreman; Patti Lewis as SB Assistant; John Weir as Zoning Administrator; Raymond Munn as First Constable ; Jeremiah Rutledge as Animal Control Officer; and Mike Quenneville as Tree Warden. Mike seconded, no further discussion, all in favor, motion carried. Chuck mentioned that the town needs a third lister. Service Officer: Nicole Migneault has resigned and the position is open. Jared nominated Rick Swanson for appointment. Chuck moved to approve the appointment of Rick Swanson as Service Officer; and the reappointment of John Weir as Health Officer; David Frank as Energy Coordinator; Craig Snell as Emergency Management Coordinator; Bob Lockett as Fire Warden; Don Simonini for Planning Commission; Pete Ludlow for Development Review Board; Lindsay Browning for Development Review Board; Nicholas Skwira as alternate for Development Review Board; Jared Alvord as alternate for Development Review Board; Geri Procaccini for Conservation Commission; Ned Kelley for Conservation Commission; Jared Cadwell as representative to the MRVPD; Chuck Martel as alternate representative to the MRVPD; John Stokes as representative to the Recreation District; Matt Lillard as representative to the Transportation Advisory Committee; James McCaffrey as representative to the Police Advisory Committee; Doug Wilson for Camel's Hump; Chuck Martel as representative to the Mad River Resource Management Alliance; and Mike Jordan as alternate representative to the Mad River Resource Management Alliance. Mike seconded, no further discussion, all in favor, motion carried. Jared noted that a representative to the Central Vermont Regional Planning Commission is still needed and will remain vacant for now.

12. Liquor Licenses: The SB renewed the liquor licenses for Tucker Hill Inn and the Hyde Away Inn. The SB renewed the outside consumption permits for Tucker Hill Inn and Hyde Away Inn. The SB renewed the catering permit for Hyde Away Inn.
13. Excess Weight Permits: Permits were signed for Pike Industries, Inc., Curtis Lumber Co., Inc., Bacon Trucking, Inc., Canopy Timber Alternatives, McCullough Crushing, Inc., S.D. Ireland, Newton/Dubois Construction, Inc., Suburban Propane, N.A. Minosh, Inc., Demag Riggers & Crane Srv., Inc., Birdseye Building Co., Inc., Camp Precast Concrete Products, Inc., Gillespie Fuels & Propane, Inc., Livingston Farm Landscape Products, Nezin Excavating, LLC, Scott Brown Trucking, and Rice Lumber Co., Inc.
14. Read Mail & Sign Orders (Ratify Orders of 3/9/2020, 3/16/2020 and 3/23/2020): Chuck moved to ratify the order of 3/9/2020, 3/16/2020 and 3/23/2020. Mike seconded, no further discussion, all in favor, motion carried.
15. Other Business: Stuart's truck should be back by either 3/25 or 3/26. Stuart also has brought up the idea of purchasing an excavator rather than leasing for three months. Chuck wondered if it would be good to look at the numbers given how long they last and how much it costs to rent. Mike responded that the trucks really start to incur costs as early as the second year. Mike noted that such a purchase would require a loan as the Town does not have a reserve fund to pay for it. The Selectboard was not in favor of purchasing an excavator at this time.

The bill of sale for the Town's purchase of a trailer from Steve Lindsay needs to be signed by the buyer. Jared signed the bill of sale as the SB representative. Patti will call the DMV to see what she needs to do next with the paperwork.

Patti asked about the non-renewal of the CD. Patti believed the consensus of the SB was to close the CD and put it into the General Fund, and she needed a motion to do that. Mike asked whether it could just be put into its own fund for the time being. Patti clarified that the SB would like it to be put into the General Fund as its own line item. The SB stated in the affirmative.

6:23 p.m. Chuck made a motion to adjourn the SB meeting. Mike seconded, no further discussion, all in favor, motion approved.

The next SB meeting will be held via teleconference on **April 14, 2020 at 5:00 p.m.**

Respectfully submitted,

J.B. Weir

Approved: Jared Cadwell