

Select Board Meeting Minutes
December 10, 2019

Select Board (SB) Members: Jared Cadwell (Jared) and Chuck Martel (Chuck)

Select Board Assistant: Patti Lewis (Patti)

Road Foreman: Stuart Hallstrom (Stuart)

Minutes Recorder: Lisa Koitzsch (Lisa)

Guests: Caitlin Belcher (Caitlin), VLT; Jim Barlow (Jim), Town Attorney; Liza Walker (Liza), VLT; and Corrie Miller (Corrie)

1. Budget Meeting: Jared called the meeting to order at 3:29 p.m.

The SB discussed the following budget line items:

- Insurance and a credit for having no claims – all decided to follow budgeting numbers Patti has presented.
- Increase in Computer Expenses due to a price increase from NEMRC.
- Equipment Purchase – the Lister’s new computer will be on the 2019 budget.
- 911 Wages – will need to speak to John Weir for 2020 estimation.
- Office Expenses: Tax Mapping, Selectmen, Postage, Equipment Rental, Supplies, and Seminars.
- Planning Expenses: Advertising, CVRPC, Conservation Commission, Zoning, Supplies, MRVPD, Planning/DRB Resources, and Zoning Administration.
- Taxes: Joslin Library, Washington County, Rec District, and Miscellaneous Donation requests.
- Income: State Highway Aid, Green Mountain Valley School, Liquor Licenses, Marriage Licenses, Dog Licenses, Record Preservation, Town Hall Rental, Fees, Other, Permits, Zoning Fees and Fines, Waitsfield Road Work, Delinquent Tax Interest and Penalty, CD and General Fund Interest, Current Use, and PILOT.
- Legal and Audit.

2. Regularly Scheduled Select Board Meeting:

Jared called the meeting to order at 5:00 p.m.

3. Chuck made a motion to approve the minutes of November 18, 2019; November 26, 2019; and, December 2, 2019. Jared seconded, no further discussion, all in favor, motion approved.

4. Alterra – Liquor License Applications: (Originally #6 on the Agenda)

The SB signed both liquor licenses for Alterra Mountain Company/Sugarbush Mountain Resorts, Inc. Jared moved to give Patti permission to sign the outdoor consumption permits for North Base Lodge and Glen House. Chuck seconded, no further discussion, all in favor, motion approved.

5. Boyce Hill Town Forest Closing Documents: (Originally #4 on the Agenda)
Jared expressed appreciation to the Vermont Land Trust (VLT) for their work on the Ermione, LLC land donation of 93 acres at the top of Boyce Road to the Town. He also thanked Town Attorney Jim Barlow for his work on behalf of the Town of Fayston, and the Fayston Conservation Commission for their work on the Interim Management Plan. Caitlin presented the closing documents for the Boyce Hill Town Forest and the SB signed all relevant documents including the Select Board Resolution, the Conservation Easement and VLT's Baseline Documentation Report. Jim specified the order of documents to be recorded: Resolution from Ermione LLC authorizing land transfer, Warranty Deed, SB Resolution, and Conservation Easement. Jim also asked Patti for scanned copies of these documents after they are recorded.
6. Road Foreman Update: (Originally #5 on the Agenda)
 - Stuart has been looking at potential trade-in values for 2013 truck towards a new truck purchase in 2020 or 2021.
 - The Tri-Town Road Crew Roundtable will be held on December 17th. All discussed possible snow delays and Corrie will send an email to all involved.
 - Snowplowing went smoothly the last couple of weeks.
7. Town Clerk Update re: 2020 Election Preparations:
Next year will be a big election year and Town Meeting will be very busy. At Town Meeting, Patti anticipates the general election, Town Meeting votes, and voting on the HUUSD budget. She will schedule a BCA meeting once she has designated poll workers as the BCA needs to officially appoint these workers, and she anticipates holding an election training for all election workers (including BCA members) in February. She reported that Ken Scott, a former Town Clerk and an experienced election worker, has offered to help. She will designate him as an Assistant Town Clerk, with duties specific to elections, in January for the ensuing year. As a nonresident this designation is required in order to allow him to work as a Fayston election official.
8. Decision re: Audit vs. Compilation:
Chuck and Jared have reviewed the Fothergill Segale & Valley letter that explains the difference between a full audit and a compilation report. Jared is prepared to recommend the Town commit to a full audit as we are in our fourth year of the auditing process. The cost is \$13,500.00 and would be paid for in 2020. Jared made a motion to employ Fothergill Segale & Valley to conduct a full audit. Chuck seconded. Chuck commented the Town has produced a compilation report for the last three years and that is why a full audit is necessary this year. No further discussion, all in favor, motion approved.
9. The SB read mail & signed orders.
10. Other Business:
Request to Cater: The SB gave Patti their approval to sign 14 Requests to Cater from Mad River Cooperative for serving at the Bird Cage on weekends throughout the ski season.

Boyce Hill Town Forest: The SB received a letter from George Schenk of American Flatbread requesting permission to purchase stone located on the Boyce Hill Town Forest. This request will be discussed at the next SB meeting.

At 5:30 p.m. Jared made a motion to adjourn the SB meeting. Chuck seconded, no further discussion, all in favor, motion approved.

The next SB meeting is **December 17, 2019 at 5:00 p.m.** at the Robert Vasseur Municipal Building.

Respectfully submitted,

Lisa O. Koitzsch

Approved: Jared Cadwell