

**FAYSTON Select Board Minutes**  
**4/9/2019**

Select Board Members: Jared Cadwell (Jared), Chuck Martel (Chuck), Mike Jordan (Mike)

Select Board Assistant: Patti Lewis (Patti)

Road Foreman: Stuart Hallstrom (Stuart)

Minute-Taker: Lisa Koitzsch (Lisa)

Guests: Craig Snell (Craig), Megan Schultz (Meg), Karyn Scherer (Karyn), John Weir (John), Sheila Getzinger (Sheila)

1. Chuck made a motion to approve Select Board (SB) minutes of March 26, 2019. Mike seconded, no further discussion, all in favor, motion carried.

Other Business: DRB Nomination. Chuck moved to nominate John Shea for a three-year term to the Development Review Board (Term ending in 2022) with the understanding that John will step down when a replacement has been found. Mike seconded, no further discussion, all in favor, motion carried.

2. Mt. Ellen Event: Megan Schultz of Meg's Events came to the Select Board to inform them of a festival that is going to be held at Sugarbush North from August 2-3, 2019. BEAR NORTH Music Fest will include music, beer, food trucks and various art events. A closed perimeter will be set up per Department of Liquor Control regulations and the organizers are hiring trained bartenders. Tent and car camping will be allowed. Sugarbush will sign the contract with BEAR NORTH this week and Meg expects to submit a festival permit to the Town by next week. Attendance will be approximately 1800 people and will be a similar event to Mad River's SIPtember Fest. There will be no Frendly Gathering this year. Jared asked Meg if there was the need for ACT 250 involvement and she responded that she didn't think so but would check and get back to the SB. The SB and Stuart informed Meg that German Flats Road, just above the Mt. Ellen Road, will be closed for a couple of weeks this summer for road construction. Dates have not been determined yet. Jared told Meg that the SB has historically been very supportive of public events at Mt. Ellen and looks forward to continuing a good relationship with organizers.
3. Road Crew Report: Stuart reported that the Road Crew met with Small Dog Electronics about the purchase of an iPad with GPS capabilities. He showed the SB an iPad that would be ideal for the crew's needs and told them the cost would be approximately \$1,099 for the device and \$10.00 a month for adding the device to the Town's existing cell service account. Jared asked what money had been allocated in the budget for this expense and Stuart replied he thought it was approximately \$1,000. Mike explained that having GPS capabilities on the device was a key feature as it could record locations even in areas without cell service. Chuck asked if there were any other manufacturers that might have less expensive devices and Mike offered to help Stuart determine this. Stuart will contact Dan Currier of CVRPC to find out what platform the organization has and all agreed that it would make sense for the town to use the same one. Stuart also reported that the wings have come off the snowplows and that the mud on the roads has not been too bad so far this

Spring. Chuck and Stuart agreed that they need to schedule a date for the Bragg Hill work inspection soon. Jared said that he has not spoken to John Reynolds (John) about scheduling the final top coat but thought this might happen sometime in July. Mike asked if John would pave the Town Office walkway at the same time but Jared was not sure. Stuart said he is waiting for the snow to melt before doing any work in the Town gravel pit. He also told the SB that he found the paperwork for the septic design for the Town Garage. Karyn Scherer, the architect for upcoming Town Office and Town Garage work, said that it would make sense to have a conversation with John Weir first to determine what the zoning issues might be in reconstructing the Town Garage. The SB agreed that this would be a good first step.

4. Lease Land Release: Chuck moved that Jared sign the Lease Land Release from Lawyer Randy Amis for his clients Roberts & Spitta on behalf of the Town. Mike seconded, no further discussion, all in favor, motion carried.
5. Email System: Don Simonini provided an envelope design and a draft letter for the SB to review regarding the Town's new email information system. The SB reviewed the letter and the envelope and agreed that there were still a few minor adjustments that needed to be made. The SB expressed concern about the length of the letter and the text on the envelope design. Chuck and Lisa agreed to review the letter and try to pare it down. Jared acknowledged the effort that Don has put into this venture.
6. LOT/MOU: Jared responded to a question that Chuck had asked at a previous meeting regarding an element of the draft MOU that referred to taxing authority. Jared responded that the proposed MOU/LOT stipulates that the Mad River Valley Planning District will not have the following authority legislated by Vermont Statute, Title 24, Chapter 121, Section 4866 - "8) Exercise any other powers which are exercised or are capable of exercise by any of its participating municipalities, and necessary or desirable for dealing with problems of mutual concern."
7. ADA/RFP Town Hall Lower Bathroom Renovation: Karyn Scherer discussed the RFP process for the Town Hall Lower Bathroom Renovation with the SB. She asked Patti if she had signed the permit and mailed it back to her and Patti said that she had mailed it directly to the State. Karyn will call the state because the permit was supposed to have drawings and specifications attached to it. Once the state receives the signed permit it has 60 days to review it but Karyn does not anticipate any issues. All discussed the timeline for the bid process including the legal ad placement (possibly May 7th?), the 3- to 4-week bidding process (opening June 11<sup>th</sup>), and the date bids will be due. Mike will work with Karyn and Dave Frank on the timing. Karyn suggested that the Town use Pack and Send Plus in Waterbury for bid material distribution and the SB were in favor of this idea. All reviewed the language in the instruction to bidders regarding bid security and bonding and then made some other minor edits that Karyn will incorporate. Jared clarified that the work would also include rebuilding the front walkway entrance to meet ADA specifications and replacing the rusted fire doors in the hall, the upper bathroom toilet, and the large window. Patti noted that any work on the Town Office should be completed by 4 p.m. as the Town Hall is often used for evening events. Karyn will meet with the SB one more time on April 30<sup>th</sup> to finalize details.

8. Emergency Management Coordinator: Craig Snell appeared before the SB to express his interest in this vacant position. He and his family moved to Fayston recently from Massachusetts and he has been volunteering with the Waitsfield/Fayston Fire Department for 8 months. He told the SB that he works at home as a project manager and has a flexible schedule. Jared asked Patti if there was an official job description and she responded that there was not but that there was a file with a list of responsibilities for the Emergency Management Coordinator. Jared told Craig that having a point person for the Town to help the SB coordinate emergency services is vital. He said there was one other candidate for the position and that the SB is hoping to appoint someone soon. He thanked Craig for coming to the meeting.
9. Tax Sale: The SB reviewed the list of delinquent tax payers provided by Patti and she asked for SB's approval to start the process of tax sale. Jared moved to authorize Patti Lewis, Delinquent Tax Collector, to begin the property tax sale process on delinquent tax payers. Mike seconded, no further discussion, all in favor, motion carried.
10. Mad River Green Property: Mad River Green, Inc. is currently delinquent in property tax payments and has offered to donate their parcel #04-025 to the Town. Patti handed out a map of the parcel's location on Post Office Road in Fayston. The SB received a memo from John Weir, Zoning Administrator, about the property and its potential for development. John stated that development could be possible but the site is quite steep and very wet and would require surveys and extensive work. He believes that it would be ill-advised for the Town to take ownership. Chuck said that the Mad River Valley Housing Coalition (MRVHC) could look into the property to determine its suitability for affordable housing. All agreed that the Town did not want to pursue ownership of the property and Jared encouraged Chuck to speak to the MRVHC about it. Jared told Patti to handle the delinquent tax proceedings on this property in the same way she will be handling other delinquent properties. Jared also said he would contact the MRVPC for more details on the Town's contribution for a housing analysis.
11. Bridgewater/Castergren: Jared summarized a letter the SB received from Ben and Wendy Bridgewater expressing concern about road conditions on Boyce Road, especially the Class 4 portion that extends beyond the current Town truck turnaround up to the gate into the Castergren property. Mike said that the most recent zoning permit on that property had been pulled back but that it had contained an agreement stating what needed to be done with road and culvert maintenance and which entities were responsible. The previous 8-lot zoning permit now stands and this permit requires the owners to come to the SB for any road work. All agreed that a site visit with Stuart should be scheduled next week and that road work needs to be addressed before any building can begin on this parcel.
12. Excess Weight: The SB signed Excess Weight Permits for Barrett Trucking, Walker Construction, Curtis Lumber, Frost Well & Pump Co., and Suburban Propane.
13. Liquor License: The SB signed two liquor license renewals each for Sugarbush and the Hyde Away Inn. The SB authorized Patti to sign two Catering Permits for the Hyde Away Inn for May 28<sup>th</sup> and May 31<sup>st</sup>, 2019 for GMVS events.

14. Other Business: Sheila Getzinger brought a signed settlement agreement from her clients, the Atkinsons, for the SB to sign. Jared expressed concern that this matter had not been officially warned and had been brought up under "Other Business". He asked Sheila if she could return for the April 30<sup>th</sup> SB meeting. Mike said that the Town counsel should review the settlement agreement before signing. Jared agreed and said the SB would sign the agreement after review at the next meeting.

At 7:52 p.m. Jared made the motion to adjourn the SB meeting. Chuck seconded, no further discussion, all in favor, motion carried.

The next SB meeting is **April 30, 2019 at 6:00 p.m.** at the Robert Vasseur Municipal Building.

Respectfully submitted,

Lisa O. Koitzsch

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Approved: Jared Cadwell